

Woodbine Water Supply Corporation
PO Box 1257 / 17 CR 209
Gainesville, TX 76241
940.668.8337 / 940.665.0927 (fax)
service@woodbinewater.com

Transfer Agreement

I, _____ request that my membership (#) _____ at Woodbine Water Supply Corporation be transferred to _____. The service address at this property is _____.

I fully understand that all the qualifications listed below must be met before the transfer request is allowed by WWSC rules and regulations.

- There shall be no outstanding debts against said transfer account. All outstanding water bills against the account must be paid in full, **INCLUDING THE FINAL BILL**.
- A transfer will not be legal unless and until all proper paperwork from the new owner is filled out completely and returned to our office, along with a \$75.00 non-refundable transfer fee payment. If proper paperwork is not completed, the new owner of service may face a disconnection of service until all paperwork and fees are received and accepted.
- The prior owner of the membership must allow WWSC time to read the meter for the final reading prior to moving.

The undersigned states and represents that the transfer of membership conforms and complies with all of the above rules relating to the transfer of membership in WWSC.

Signature of Acknowledgement

Date

STATE OF TEXAS §

COUNTY OF COOKE §

BEFORE ME, the undersigned authority, a Notary Public in and for the State of Texas, on this day personally appeared _____, known to me to be the person whose name is subscribed to the foregoing instrument and acknowledged to me that he/she/they executed the same for purposes and considerations therein expressed.

GIVEN UNDER MY HAND AND SEAL OF OFFICE this the _____ day of

_____, _____
Notary Seal:

Notary Public in and for the State of Texas

My Commission Expires: _____